



Manoharbhair Shikshan Prasarak Mandal Armori's

**MAHATMA GANDHI ARTS, SCIENCE &  
LATE NASARUDDINBHAI PANJWANI COMMERCE  
COLLEGE, ARMORI**

**Dist. Gadchiroli (Maharashtra) 441 208**

**Affiliated to Gondwana University, Gadchiroli.**

**Re-accredited by NAAC 'A' with 3.24 CGPA**

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## **ANNUAL QUALITY ASSURANCE REPORT**

**AQAR : 2022~2023**

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### **CRITERION – II**

## **TEACHING LEARNING AND EVALUATION**

**METRIC NO: ~ 2.5.2.**

**METRIC NAME: ~ Mechanism to deal with internal examination related grievances is transparent, timebound and efficient.**



Web: - [mgcollegearmori.ac.in](http://mgcollegearmori.ac.in)  
e-mail: - [mgcollege.armori@gmail.com](mailto:mgcollege.armori@gmail.com)  
Phone: - 07137-266558



MANOHARBHAI SHIKSHAN PRASARAK MANDAL ARMORI'S  
MAHATMA GANDHI ARTS, SCIENCE &

LATE NASARUDDINBHAI PANJWANI COMMERCE COLLEGE

ARMORI Dist. Gadchiroli (M.S.) 441 208

Affiliated to Gondwana University, Gadchiroli

Re-accredited by NAAC 'A' with 3.24 CGPA(2022)

Web: mgcollegearmori.ac.in



Dr. Lalsingh H. Khalsa  
Principal & IQAC Chairman  
Mob. No. 9422153197  
E-mail: lalsinghkhalsa@yahoo.com

Dr. Satish. S. Kola  
IQAC Coordinator  
Mob. 9595982057  
E-mail: [satish.kolawar@gmail.com](mailto:satish.kolawar@gmail.com)

## Certificate of Verification

The document herewith is a testimonial of the following specifics;

- AQAR 2022-23
- Criterion - II (Teaching-Learning and Evaluation)
- Metric no. – 2.5.2
- Metric Particular - Mechanism to deal with internal examination related grievances is transparent, timebound and efficient.

It is affirmed that the attached document pertinent to the above cited specifics are duly verified and approved by the IQAC.

Criterion Head

IQAC Coordinator

**IQAC-Co-ordinator**



IQAC Chairperson

**PRINCIPAL**

M.G. Arts, Science &  
Late N.P. Commerce College  
ARMORI, Dist. Gadchiroli






# Departmental Notices for Internal/External Examination Grievances Redressal

## Department of Mathematics

### NOTICE

All the students of BSc Sem-II, IV and VI (2022-23) are hereby informed that the unit test results are displayed on the notice board with their respective marks in both papers. If anyone has any grievance about their marks then contact to your respective teacher within 2-3 days in the department.

Date: 24/04/2023

  
Prof. Arpit A. Kharwade  
(Faculty)



Mahatma Gandhi Arts, Science and Late N. P. Commerce College, Armori

Department of Botany

**Notice**

It is notified to all the botany students of B. Sc II semester IV that Internal Assessment marks have been display on the notice board. All the students are directed to check their Internal Assessment marks. In case of any discrepancy in the marks please bring to the knowledge of the concerned teacher.

Please note that once the internal assessment marks are sent to the Gondwana university Gadchiroli no modification/rectification will be made.

Date :- 19/04/2023



Dr. V. I. Kahalkar  
Department of Botany

Mahatma Gandhi Arts, Science and Late N. P. Commerce College, Armori

Department of Botany

**Notice**

It is notified to all the botany students of B. Sc II semester III that Internal Assessment marks have been display on the notice board. All the students are directed to check their Internal Assessment marks. In case of any discrepancy in the marks please bring to the knowledge of the concerned teacher.

Please note that once the internal assessment marks are sent to the Gondwana university Gadchiroli no modification/rectification will be made.

Date :- 22/11/2022



Dr. V. I. Kahalkar  
Department of Botany

सुचना

गहाविद्यालयातील राज्यशास्त्र विभागाअंतर्गत झालेल्या  
सर्व विद्यार्थ्यांना युक्ति करल्यात येते की, यत्र 2022-23 मध्ये  
Sem - II, III आणि IV च्या उद्दीष्टी 2023 च्या परिक्षेच्या  
अनुवर्तमाने विभागाअंतर्गते घेण्यात झालेल्या अंशगती गुण्यावरून  
थोडे गुण सुपना फारकावर ल्यावल्यात झालेले आहे. या  
संदर्भात विद्यार्थ्यांना काही तक्रार नोंदवाचणी झालेल्यात  
विभागप्रमुख प्रा० गजानन वारकर यांच्याशी संपर्क राहिला.

27/06/2023

(बिरेल्यार)  
विभागप्रमुख  
राज्यशास्त्र विभाग

## Translation of the above page



"RIGHT PLACE FOR BRIGHT FUTURE"  
MANOHARBHAI SHIKSHAN PRASARAK MANDAL ARMORI'S

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**PRINCIPAL**

**Dr. Lalsingh H. Khalsa**

M. Sc., Ph. D.

Mob. 9422153197

E-mail: lalsinghkhalsa@yahoo.com

S.T.D.: 07137

Office: 266558/266043

Web: mgcollegearmori.ac.in

E-mail: mgcollege.armori@gmail.com

Letter No. \_MGC/\_\_\_\_\_

Date \_\_\_\_\_

#### Notice

All students enrolled in the college's Department of Political Science are hereby notified that the results of the internal assessment conducted by the department for the summer of 2023, Semesters II, IV, and VI, have been posted on the notice board. Students wishing to raise a complaint regarding their marks should communicate with Professor Gajanan Borkar, the department head.

Date: 27/04/2023

HOD

(Political Science, Department)



<https://www.facebook.com/mgcollegearmori/>



<https://www.youtube.com/channel/UCdoZyKXQ73InRcKgLSOHDZw>



# Internal/External Examination Grievance Committee's Notices

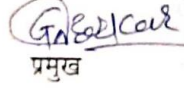
## सूचना

महाविद्यालयातील सर्व विद्यार्थ्यांना सूचित करण्यात येते की, हिवाळी २०२२ परीक्षेच्या अनुषंगाने पदवी आणि पदव्युत्तरचे अंतर्गत मूल्यमापन, प्रात्यक्षिक परीक्षा, Audit Course, Skill Enhancement Course या संदर्भात आपणास काही तक्रार असल्यास आपल्या विषयाच्या विभागप्रमुखाशी संपर्क साधावे. आपले समाधान न झाल्यास अंतर्गत मूल्यमापन समितीकडे तक्रार करावी.

अंतर्गत मूल्यमापन समिती :-

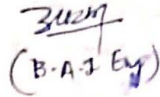
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२. प्रा. वैभव पडोळे

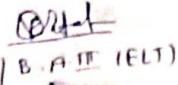
दि. ३०/११/२०२२

  
प्रमुख

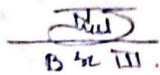
अंतर्गत मूल्यमापन समिती

  
† प्राचार्य  
PRINCIPAL  
M.G. Arts, Science &  
Late N.P. Commerce College  
ARMORI, Dist. Gadchiroli

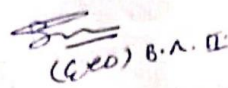
  
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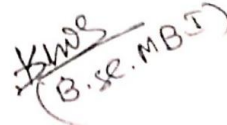
  
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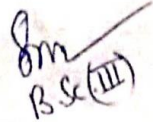
  
(B.A. III (Cec))

  
(B.Sc. III)

  
(B.Sc. II)

  
(Cec) B.A. II

  
(B.Sc. MBT)

  
(B.Sc. (III))

## Translation of the above page



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Office: 266558/266043

Web: mgcollegearmori.ac.in

E-mail: mgcollege.armori@gmail.com

Letter No. \_MGC/\_\_\_\_\_

Date \_\_\_\_\_

#### Notice

It is hereby notified that in the event of any concerns pertaining to the internal assessment of graduation and post-graduation programmes, practical exams, audit courses, or skill enhancement programmes as it relates to the winter 2022 examination, all college students are encouraged to reach out to the department head of their respective academic disciplines. You should inform the internal assessment committee if you're not satisfied.

Date: 30/11/2022



<https://www.facebook.com/mgcollegearmori/>



<https://www.youtube.com/channel/UCdoZyKXQ73lnRcKgLSOHDZw>

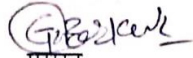


## सूचना

महाविद्यालयातील सर्व विभागप्रमुखांना सूचित करण्यात येते की, हिवाळी २०२२ परीक्षेच्या अनुषंगाने पदवी आणि पदव्युत्तरचे अंतर्गत मूल्यमापन, प्रात्यक्षिक परीक्षा, Audit Course, Skill Enhancement Course या सर्व उपक्रमांचे दस्तावेज आपल्या विभागात जतन करून ठेवावे तसेच या अंतर्गत विद्यार्थ्यांचे गुण योग्य वेळात कार्यालयाच्या सूचनेनुसार विद्यापीठाला पाठवावे.

आंतरीक मूल्यनिर्धारण गुण (College Assessment Marks) विभागाच्या सूचना फलकावर लावावे व अंतर्गत मूल्यमापन संदर्भात विद्यार्थ्यांकडून प्राप्त झालेल्या तक्रारीचे निवारण विभागप्रमुखांनी करावे. विद्यार्थ्यांकडून प्राप्त झालेल्या तक्रारीचे निवारण होत नसल्यास अंतर्गत मूल्यमापन समितीकडे तक्रारवर्ग करावी.

दि. ०१/१२/२०२२

  
प्रमुख

अंतर्गत मूल्यमापन समिती

  
पाचार्य  
PRINCIPAL  
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Letter No. \_MGC/\_

Date \_\_\_\_\_

#### Notice

All department heads of the college are kindly requested to maintain records of all activities conducted in their respective departments regarding the winter 2022 examination. This includes records of practical examinations, audit courses, internal evaluations of undergraduate and postgraduate students, and skill and enhancement courses. Additionally, the department heads should promptly notify the university of the grades obtained by students enrolled in these courses, as instructed by the office.

It is the responsibility of the department the head to publish the results of internal evaluations on the departmental notice board and address any student complaints that may have been lodged concerning internal evaluation. The department head should escalate the student's complaint to the Internal Evaluation Committee if resolution is not possible.

Date: 01/12/2022



<https://www.facebook.com/mgcollegearmori/>



<https://www.youtube.com/channel/UCdoZyKXQ73lnRcKgLSOHDZw>

# Portfolio Highlighting Internal/External Examination Grievance Committee

**MAHATMA GANDHI ARTS, SCIENCE AND LATE NASARUDDHINBHAI  
PANJWANI COMMERCE COLLEGE ARMORI,  
DIST. - GADCHIROLI  
Portfolio 2022-23**

Principal and Staff Council Chairman	-	Dr. L. H. Khalsa
Vice-Principal	-	Dr. C. P. Dorlikar
IQAC Coordinator	-	Dr. P. S. Ganvir
Staff Council Secretary	-	Dr. V. H. Raiwatkar
Program Heads	1. Arts -	Dr. N. N. Meshram
	2. Commerce -	Dr. M. M. Thaore
	3. Science -	Dr. J. N. Papadkar

Committees	Obligatory Functions	In-charge
<b>IQAC</b>	<ul style="list-style-type: none"> <li>Institutional Annual Academic Calendar,</li> <li>Co-curricular Diary Checking</li> <li>Governance Attributes, Policies Administrative Setups, Rules, Codes, Procedures, etc.</li> <li>Strategic Plans and its Deployments</li> <li>Collection of relevant documents from staff</li> <li>Meeting with staff on strategic issues, etc.</li> <li>API verifications</li> <li>Institutional Annual Report</li> <li>Relevant spontaneous and directed activities</li> </ul>	1. Dr. P. S. Ganvir 2. Dr. N. D. Bansod 3. Prof. V. P. Padole 4. Dr. C. D. Mungmode 5. Dr. S. S. Kola 6. Prof. S. K. Mohurle 7. Dr. N. N. Meshram 8. Dr. V. I. Kahalkar
<b>Academic Activities Planning, Monitoring and Implementation Committee</b>	<ul style="list-style-type: none"> <li>Drafting of Departmental Academic Calendars</li> <li>Planning of Certificate/Add on/Value added Courses</li> <li>Drafting of POs, PSOs and COs</li> <li>Project/Field works/Field Visit Internships Curriculum Vigilance (Syllabus Completion)</li> <li>Collection of Letters of Paper setting/ Valuation / BOS / Academic Council, etc.</li> <li>Relevant spontaneous and directed activities</li> </ul>	1. Dr. P. S. Ganvir 2. Dr. N. D. Bansod
<b>Feedback Analysis Committee</b>	<ul style="list-style-type: none"> <li>Student</li> <li>Teacher</li> <li>Employer</li> <li>Parent</li> <li>Alumni</li> <li>Student Satisfaction Survey</li> <li>Relevant spontaneous and directed activities</li> </ul>	Dr. M. M. Thaore
<b>Admission and Result Analysis Committee</b>	<ul style="list-style-type: none"> <li>Enrolments - Gender-wise, Category-wise, Course-wise and Programme-wise</li> <li>Approved University Letters and Lists of Sanctioned and Filled Student Strength</li> <li>Analysis of Results along with Interface Meetings</li> <li>Evaluation of POs, PSOs and COs</li> <li>Relevant spontaneous and directed activities</li> </ul>	1. Dr. J. N. Papadkar 2. Dr. C. P. Dorlikar 3. Shri. R. J. Hemke





<b>Innovative Teaching-Learning Committee</b>	<ul style="list-style-type: none"> <li>• Remedial-boosters, Seminar, GD, Flip, Problem Solving Techniques, Projects, etc.</li> <li>• ICT Usage, e-Content Development</li> <li>• e-Courses like SWAYAM, etc.</li> <li>• Miscellaneous student centric initiatives</li> <li>• Relevant spontaneous and directed activities</li> </ul>	1. Prof. N. A. Borode 2. Dr. C. D. Mungmode 3. Prof. A. P. Raut
<b>Internal and External Assessment Committee</b>	<ul style="list-style-type: none"> <li>• Planning, Monitoring of Internal and External Assessments</li> <li>• Respective Grievances</li> <li>• Relevant spontaneous and directed activities</li> </ul>	1. Prof. G. W. Borkar 2. Prof. N. D. Bansod
<b>Research Development and Incubation Committee</b>	<ul style="list-style-type: none"> <li>• Planning and Monitoring of Research funds</li> <li>• Organizing Symposiums on Research Methodology and IPR</li> <li>• Encouraging faculty to publish research articles in UGC Care List publications, books, chapters, conf. proceedings, etc.</li> <li>• Incubation Centre</li> <li>• Proposals and monitoring of higher learning centres (IHLRSS) and CIC.</li> <li>• MoUs/Collaboration/Linkages</li> <li>• Organization of Science Exhibition and participations in research based events.</li> <li>• Relevant spontaneous and directed activities.</li> </ul>	1. Dr. N. D. Bansod 2. Dr. C. D. Mungmode
<b>Environment Study Centre</b>	<ul style="list-style-type: none"> <li>• PBR</li> <li>• Green Initiatives within and beyond the Campus, Alternating Energy Resources, Water Conservations, Eco Club. Green Army etc.</li> <li>• Campus Beautification</li> <li>• Relevant spontaneous and directed activities</li> </ul>	1. Dr. V. I. Kahalkar 2. Dr. V. P. Gorde
<b>Knowledge and Resource Committee</b>	<ul style="list-style-type: none"> <li>• Workshops, Seminars, Conferences on respective subjects</li> <li>• Student participations in Intra- &amp; Interuniversity symposiums/relevant events</li> <li>• Symposiums on Entrepreneurships</li> <li>• Library Automation-ILMS, e-Resources, Purchases and Footfalls</li> <li>• Library Orientation Program, DelNet, N-list and Introduction of New Resources</li> <li>• Relevant spontaneous and directed activities</li> </ul>	1. Dr. V. H. Raiwatkar 2. Dr. K. N. Wasurke
<b>NSS Department</b>	<ul style="list-style-type: none"> <li>• Extension Activities for Students,</li> <li>• Outreach Activities including road safety campaign</li> <li>• Student participations in Intra- &amp; Interuniversity extension events</li> <li>• Statistics of Participation and Awards</li> <li>• Relevant spontaneous and directed activities</li> </ul>	1. Prof. S. M. Sontakke 2. Dr. S. T. Nagdeve
<b>Press, Media and Publicity Committee</b>	<ul style="list-style-type: none"> <li>• News</li> <li>• Life Long Education and Extension</li> <li>• Population Club, Electoral Club, etc.</li> <li>• Relevant spontaneous and directed activities</li> </ul>	Prof. D. M. Ghonmode



<b>Website, Social Media and e-Governance Committee</b>	<ul style="list-style-type: none"> <li>Website Development and Maintenance</li> <li>Development and Maintenance of Facebook and YouTube handles</li> <li>Development and Maintenance of e-Governance</li> <li>Relevant spontaneous and directed activities</li> </ul>	1. Prof. V. P. Padole 2. Prof. N. A. Borode 3. Prof. S. D. Chute
<b>Infrastructure Committee</b>	<ul style="list-style-type: none"> <li>Existing Maintenance (Civil, Electrical, etc.)</li> <li>Proposal of New Purchase</li> <li>Development and Maintenance of IT Infrastructure</li> <li>Fire Safety Equipment and Maintenance</li> <li>Relevant spontaneous and directed activities</li> </ul>	1. Dr. D. V. Thakare 2. Dr. G. M. Kadhav 3. Prof. A. P. Raut 3. Dr. S. S. Kola
<b>Well-wisher Committee</b>	<ul style="list-style-type: none"> <li>Alumni Associations,</li> <li>Parent-Teacher Association</li> <li>Relevant spontaneous and directed activities</li> </ul>	Prof. M. K. Ramteke
<b>Student Welfare and Discipline Committee</b>	<ul style="list-style-type: none"> <li>Govt./Non-govt. scholarships-Free-ships pursuit</li> <li>Academic Excellence Awards</li> <li>Disable friendly environment</li> <li>Caretaker/Mentor-Mentee Scheme</li> <li>Sports, Gymnasium and indoor stadium and maintenance</li> <li>Statistics of Participations</li> <li>Discipline and Morning Prayer</li> <li>Student Grievances</li> <li>Code of Conducts</li> <li>Earn and Learn Scheme Committee</li> <li>Relevant spontaneous and directed activities</li> </ul>	1. Dr. C. P. Dorlikar 2. Dr. D. V. Thakare 3. Prof. G. W. Borkar 4. Prof. S. K. Mohurle
<b>Women Empowerment Committee</b>	<ul style="list-style-type: none"> <li>Women's development cell</li> <li>Girls Common Room and Washroom Maintenance and Inspection</li> <li>Women's Grievance and Redressal Cell (Vishakha Guidelines)</li> <li>Gender Equity Initiatives</li> <li>Relevant spontaneous and directed activities</li> </ul>	1. Prof. S. B. Kumre 2. Dr. S. T. Nagdeve 3. Prof. S. K. Mohurle
<b>Employment Guidance Bureau/ Student Capacity Building Committee</b>	<ul style="list-style-type: none"> <li>Events for Soft Skills/Life Skills (Yoga/Physical fitness, health and Hygiene)/Language-Communication Skills/ICT-Computing Skills</li> <li>Competitive Examination Guidance and Counselling</li> <li>Placements, Progressions, Exam Qualifications</li> <li>Relevant spontaneous and directed activities</li> </ul>	Prof. P. S. Meshram
<b>Staff Welfare and Empowerment Committee</b>	<ul style="list-style-type: none"> <li>Record of Full-time teachers (NET/SET/PhD, Committee/Recognition Letters, Awards, etc.)</li> <li>Welfare Measures,</li> <li>Appraisal Systems for Promotions,</li> <li>Financial Support from Institute,</li> <li>Attendance to FDP/Trainings/Orientations/Refreshers, Staff guidance and training, etc.</li> <li>Staff Training and Guidance</li> <li>Relevant spontaneous and directed activities</li> </ul>	Dr. V. P. Gorde



<b>Internal and External Audit Committee</b>	<ul style="list-style-type: none"> <li>• Academic</li> <li>• Financial</li> <li>• AISHE/NIRF/ISO/NBA/etc. Certifications and Reports,</li> <li>• Green Audits, Energy Audits and Environment Audits</li> <li>• Relevant spontaneous and directed activities</li> </ul>	1. Dr. N. N. Meshram 2. Dr. V. I. Kahalkar 2. Dr. S. S. Kola 3. Shri. D. G. Nimgade
<b>Cultural Department</b>	<ul style="list-style-type: none"> <li>• Commemorative days,</li> <li>• Creation of Inclusive Environment</li> <li>• All Cultural Events</li> <li>• Student participations in Intra- &amp; Interuniversity cultural events</li> <li>• Record of the Participation and Awards</li> <li>• Relevant spontaneous and directed activities</li> </ul>	1. Prof. S. B. Gedam 2. Dr. G. M. Kadhav
<b>Dr. B. R. Ambedkar and Mahatma Gandhi Study Centre</b>	<ul style="list-style-type: none"> <li>• All the relevant activities associated with the study centres</li> <li>• Relevant spontaneous and directed activities</li> </ul>	1. Dr. R. M. Thombre 2. Prof. D. M. Ghonmode

Note -

1. All the committee heads should take their charges immediately.
2. The committee heads should assure the functional synchronization with the policies and planning of the Internal Quality Assurance Cell.
3. The planning, implementation, monitoring, documentation, etc. of activity/initiative/event are the primary responsibilities of the committee heads.
4. The discrete report (prescribed format) of an individual activity/initiative/event should be submitted to the IQAC within 06 working days of its execution.
5. The cumulated report is expected to be submitted at the end of the session on prior notice in form of an Annual Report.
6. The committees will be functional till the further notice.

Date - 28/09/2022  
Place - Armori



Principal  
**Principal**  
**Mahatma Gandhi Arts**  
**Science & Late**  
**N. P. Commerce College,**  
**Armori, Dist - Gadchiroli**